

Kentucky Department for Libraries and Archives

Annual Report
1999-2000



Serving Kentucky's Need to Know



KDLA Communications Team

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Design by Division of Creative Services

11,115 original records were used by researchers and staff in the Archives Research Room.

Competitive construction grants totaling \$540,000 were awarded to the Whitley County, Gallatin County and Lexington Public Libraries.

29,426 rolls of microfilm were used by researchers in the Archives Research Room.

Fifty-nine local records grants were awarded totaling \$624,748.

14,980 large print books in 214 deposit collections were circulated to 129 public libraries in 100 counties.

70,758 photocopies of government records were made for patron use.

The State Archives Center was near capacity with holdings of 88,272 cubic feet of government records.

A grant was awarded to the University of Louisville for the Kentucky Union List of Serials. The database increased to 153,000 holdings in Kentucky libraries.

The State Records Center held 126,283 cubic feet, a 7% increase from last year.

The State Records Center answered 19,275 requests for record use.

A \$10,000 competitive grant was awarded to the Larue County Public Library to establish a Library/School Partnership – “Wings” – to offer programming to improve the reading ability of middle school students in the at-risk population.

A \$10,000 Early Childhood Development grant was awarded to the Kenton County Public Library to provide early literacy enrichment programs for at-risk children from birth to three years of age.

702 library staff, directors, trustees, students, officials and friends of libraries attended statewide continuing education workshops.

A competitive grant of \$20,000 was awarded to the Green River Regional Children's Cooperative enable 8 public libraries to make services available and accessible to children with learning disabilities and/or attention deficit disorders.

Volunteers worked 3,088 hours to process archival records.

Six bimonthly issues (1,400 copies) of *SELECTIONOTES* were published and distributed to public libraries for the purpose of assisting staff with materials' selection and management.

Nine bookmobiles or other out-reach vehicles, at the cost of \$230,190, were awarded to Bath, Fleming, Greenup, Metcalfe, Monroe, Trigg, Nicholas, & Jackson county public libraries, and to the Louisville Free Public Library.

Grants totaling \$936,634 were awarded to countywide public library systems for enhancing their print and non-print collections to meet local needs.

Field Services/technology provided 28 regional and local workshops and library visits to help public libraries keep abreast of technology changes, make plans for the future,

and meet patron needs today. Seven issues of *Technology Update* were distributed to all KY public libraries.

Over 90 Kentucky libraries applied and received telecommunications discounts from the E-rate, totaling in excess of \$1,000,000 in the third year of this program. Discounts ranged from a low of 30%, to 90% in the most economically disadvantaged areas of the Commonwealth.

The regional library consultants supplemented KDLA's statewide continuing education program by holding 98 regional workshops, which were attended by 858 public library staff and trustees.

KDLA, as KLN Cataloging Agent, added 236,732 records from non-OCLC cataloging contributors to the OCLC database for resource sharing purposes.

Regional library consultants attended 688 site visits, conducted orientation sessions for 44 new trustees, facilitated 36 meetings of cooperatives and attended 98 public library construction meetings.

Approximately 171 public librarians worked on the 2000 Kentucky summer reading program, **“It's About Time.”** Enrollment statewide was 81,468 an increase of 12% over 1999.

Budget Summary

For the Fiscal Year Ended June 30, 2000

<u>Source of Funds</u>	<u>Amount</u>
General funds	\$13,225,500.
Federal funds	2,615,000.
Agency funds	1,599,000.
Total	<u>\$17,439,500.</u>

Kentucky Department for Libraries and Archives

ANNUAL REPORT
1999 - 2000





Paul E. Patton
Governor

Marlene M. Helm, Secretary
Education, Arts and Humanities Cabinet

James A. Nelson
State Librarian and Commissioner

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From the Cabinet Secretary

Ready access to information is a fundamental component of the Kentucky Library and Archives System. Libraries are havens of research, relaxation, education, entertainment, and Internet access.

The Mission of the public library has expanded to conform to the needs of a 21st century society. Providing citizens with ready access to everything from historic documents, to the World Wide Web, the library of today is ready, willing and capable.

Kentucky's Department for Libraries and Archives has a superb staff of experienced professionals providing a vast array of diverse services. Each of Kentucky's 120 counties has the assurance of knowing that knowledge and support is at most just a telephone call away.

Kentucky Department for Libraries and Archives provides the leadership and direction for all state and local agencies with regard to record storage and retrieval. Collaboration among these agencies provides the commonwealth with unique and valuable partnership opportunities.

The 21st century finds the Kentucky Department for Libraries and Archives well positioned to meet new challenges and take advantage of the incredible possibilities ahead. The Education, Arts and Humanities Cabinet is extremely proud of the Kentucky Department for Libraries and Archives' past accomplishments and supportive of its' on-going mission and role in state government.

Congratulations &
Best Wishes
As you press onward and upward.



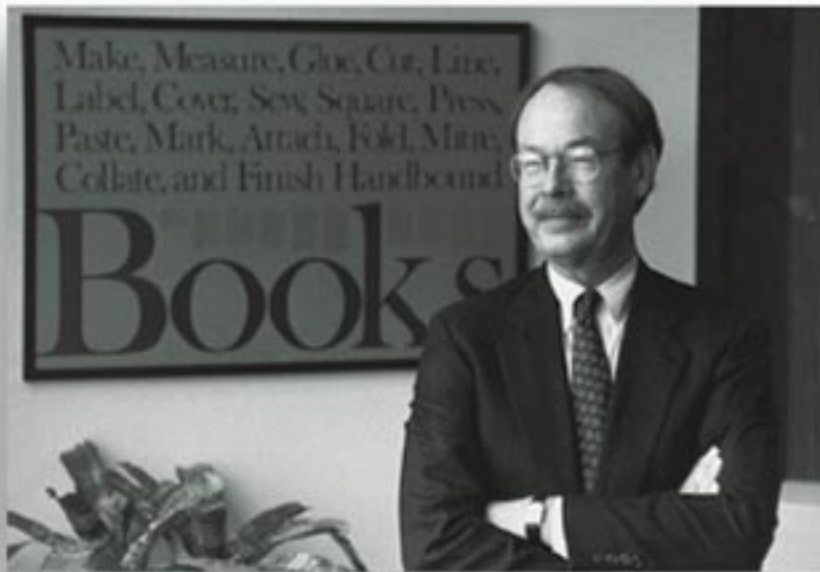
Marlene M. Helm, Secretary
Education, Arts and Humanities Cabinet



From the Commissioner

a legislative overview

Amid the challenges facing the citizens of the Commonwealth, we are trying to meet Governor Patton's goal to "set Kentucky on the path to...a standard of living above the national average in 20 years." To that end, our last Annual Report laid out a new strategic plan to guide KDLA into the 21st Century. This year's report looks at some of the activities KDLA has done over the last year in four general categories – "Innovation/Technology," "Customer Service," "Financial/Grants." My task in this message concerns the fourth category, "Legislative": to re-cap the impact of the 2000 legislative session on library and public records services in our state.



Last year, our library and public records partners across the state came out with somewhat of a mixed bag – good laws were passed; funds were appropriated for (a) helping Kentucky come to grips with a blended paper and electronic records management environment and (b) a small expansion for public library construction. Some individual libraries got community development grants, but the major effort to increase state aid for all our public libraries didn't work. Supporters of strong public education in Kentucky saw a tremendous legislative effort behind the passage of HB 324 which requires every school to have library/media services with trained professionals. This was a very significant achievement as some schools had been cutting back on this critical learning support system for our P-12 students.

Public library supporters were the most active they have ever been, with delegations visiting their legislators just about every day of the legislative session and over 2000 calls received in support of HB 825 (the bill which created new language for state assistance in general state aid and public library construction). This bill created both the Public Library Services Improvement and Equalization Fund and the Public Library Facilities Construction Fund – both introducing new formulas

for helping local communities strengthen their libraries. The Improvement and Equalization Fund introduces a new state aid formula, in addition to the current one, which helps the smaller, poorer, more rural counties strengthen their public libraries in much the same way as they do their public schools. It was not funded, however, in the 2000 session.

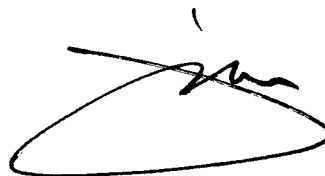
The Public Library Facilities Construction Fund, passed in HB 825, introduces a new means to build more public library facilities for local communities at a time when our state is nearly 600,000 square feet short of minimum standard and over half of our libraries are 20 years old or older. The new Public Library Facilities Construction Fund allows the state to enter into long term memoranda of agreement with local libraries which borrow funds to meet local needs. State assistance for local public library construction was increased by \$375,000 in the second year of the biennium.

It's also significant to recognize that libraries were part of the many community development grants appropriated by legislators. Sixteen counties received one-time grants of \$10,000 to \$750,000 to apply towards various projects they needed locally. In total, over \$3.4 million was earmarked for local public libraries.

Two significant initiatives to help Kentucky address its complex public records issues in the 21st Century were approved by the Legislature as a part of the Governor's Capital budget. One, a \$1.2 million appropriation to develop a Data Management Digitization System, will help assess the status of record-keeping formats in state government and recommend strategies for managing the mixed paper and electronic format of our contemporary records. This project will help Commonwealth Government develop the policies and procedures needed to effectively manage electronic records as well as to identify ways in which the technology can best be used for this purpose.

Another closely allied capital appropriation will help determine the current and future needs for facility requirements to store and service both paper and electronic records into the next century. The fast and sweeping changes in technology are challenging the professions KDLA represents and serves, as never before. This reporting year has built some very solid foundations for us to create a responsive and effective array of services to assure equitable access to information as well as an accessible and accountable government. Legislative advances made during the 2000 session will help do that, but there is much more to be done in the coming year.

As we move into the next century, however, it is critical that we not forget wisdom offered by T.S. Eliot in his poem, *Choruses From "The Rock"* nearly seventy years ago – "Where is the wisdom we have lost in knowledge? Where is the knowledge we have lost in information?" The library and archives professions have long tried to keep these pieces together, but it's only going to get more challenging in the new century.

A handwritten signature in dark ink, appearing to read 'James A. Nelson', enclosed within a large, loopy oval stroke.

James A. Nelson
State Librarian and
Commissioner

innovation & technology

KDLA continued to pursue innovation in the fields of libraries and archives during the year, both internally and externally. Much of the work described in this section crossed the agency's divisional boundaries, including participation in Kentucky Virtual Library projects, and services to government workers. Easy, immediate access for KDLA's customers to the agency's many services is a pervasive theme. While innovative accomplishments used technology as a tool, the Commonwealth's people remain the real focus of KDLA's work.

Document Digitization

The proliferation of the Internet as an information management tool, the prevalence of computers, and the increased use of digital technology are revolutionizing records management and record keeping within state government. In response to these changes, KDLA received over one million dollars to plan a Document Management Digitization System for state government and \$200,000 for studying the feasibility of an expansion of the State Archives and for preliminary architectural planning. The goal of this new system and building addition is to expand KDLA's capacity for format conversion of paper records destined for storage at the State Archives. This will extend the useful life for paper records storage in the building addition and make these public records more widely available through digitization.

Find-It! Kentucky

KDLA is also creating a program for a Government Information Locator Service (GILS), called "Find-It! Kentucky". Find-It! Kentucky will provide easier citizen access to Kentucky government on the web by indexing government information in a standard way. KDLA is coordinating a pilot project to provide this "one-stop shopping" search site for Kentucky government information, which is modeled on successful services in several other states. The Find-It! Kentucky website is available at www.finditKentucky.net.

Debut of Endeavor's Voyager Library System

Circulation and cataloging staff planned for migration of the State Library's holdings into "Voyager," the library system chosen for Kentucky Virtual University system libraries. Attractive new library cards and application forms were designed, and September 2000 was selected as the target date for implementation of the new integrated library system. System administrators traveled to Endeavor Information Systems, Inc. in Chicago for a Voyager overview and training, and a trainer came to Frankfort to present an introduction to system programs to key KDLA staff.

KDLA Supports KYVL

KDLA provided significant assistance to the Kentucky Virtual Library (KYVL) with staff expertise and financial support. Staff served on various KYVL committees including Technology, Collections, Document Delivery, and Marketing. Libraries and Archives participated in the Ariel (scanned docu-

ment delivery) project and planned for delivery of other types of interlibrary loans by a new Ground Courier Service.

In partnership with KDLA, Lexington Community College and the Kentucky Virtual University, library science classes were provided for 202 public librarians, and the curriculum was expanded to include a course in Services for Young Adults. Students enrolled in these classes were called “pioneers” in KYVU history as they formed the largest contingent of students in the Virtual University’s first semester.

KDLA continues to participate in several cooperative projects that will make government records and information widely available to the public. Staff continues to work with the Kentucky Virtual Library to digitize archival material for public use. Several finding aids are in the process of being coded in an SGML markup language, known as Encoded Archival Description, which will provide standard access to information about government records. Some records, including records from the Governor’s Office from 1792 forward, will be digitized and made available on the KYVL website.

E-rate

Kentucky libraries continue to benefit from discounts provided through the Universal Services Fund’s e-rate program. As the program enters its third year, KDLA has assisted 90% of the Commonwealth’s public libraries in the intensive application process.

Technology Empowers KDLA Staff

Through computer workstation, server, software and printer upgrades, KDLA employees in the central office and in field offices are better able to serve their customers, to communicate and share information. Workstation and server improvements allow for faster storage and retrieval of information.

Web technologies continuously improved, allowing more information to be shared via the Web. Other technology improvements include electronic newsletters, web-based indexing and searching, database resources, Internet at every desktop, high-performing networks, and servers with ample storage space. All these improvements combine to enable KDLA staff to better serve their customers throughout Kentucky.

KLN Members’ Training Needs Surveyed

The KDLA “Training Needs Survey 2000” was created and distributed to all Kentucky Library Network member libraries to help prioritize future technology-related training offered statewide. Results indicated the greatest need was for training in Internet information resources: in assistance with homework, genealogical resources, library collection development, medical research, government databases, and MS Office applications.

Technology Boot Camp

A week long technology-training “boot camp” for public library administrators was held at Kentucky Dam Village, Jenny Wiley State Park, and in Frankfort. Eighty participants statewide enrolled in this intensive training opportunity in a hands-on environment.

State Publications Become More Accessible

Our State Publications Program is working with several partners to make state documents more accessible. The Southeastern Library Network (SOLINET), the University of Kentucky, and KDLA are partnering on cataloging and microfilming several state publications which are useful in researching Kentucky history and government. Important documents from the Department of Edu-

cation and the Department of Agriculture are slated to be included in this project. KDLA is also cooperating with the staff of the Kentucky Union List of Serials at the University of Louisville to identify and catalog state publications from the beginning of statehood until the mid-1850s, identifying many of these crucial documents for the first time.

Internet Booking of Videos and Films

The Audiovisual Section provided access to an online film/video booking system, D/MAX, which allowed public libraries to search the AV catalog and book their own materials via the Internet. Training manuals were sent to the libraries to assist them in using D/MAX. During FY 2000, a total of 1,531 logins were recorded by this new system and 2,876 searches were performed.

Automation Consortium

The Bluegrass North Region was the recipient of an automation grant that allowed Franklin, Scott, and Woodford County libraries to form a consortium for the purchase of upgraded or new library automation systems. This innovative arrangement allowed each library to realize substantial cost savings and resource sharing capabilities.

Electronic Reference Log

KDLA reference librarians began using an electronic log to track the status of responses to requests for information at the State Library. It is a useful management tool that can be accessed at individual desktops as well as the Reference Desk. Information generated by the log will be of significant assistance in planning services.

Records Retention Information on Web

Schools and county governments are now able to access information about records management via the KDLA website. Records retention information for 1232 "records series", or groups of records, are available for local officials to use in determining the disposition of records in their care. Making these records retention schedules available on the Internet saves thousands of dollars in copying costs and distributes the information more widely. Retention information for almost 300 state records series is also available on the website.

Public Library Peer Comparison Statistical Information on the Web

The latest comparative data collected on public libraries across the country was made available on KDLA's web site. This data allows a Kentucky library to determine its status in fifteen major categories nationwide as it relates to other libraries serving similar populations.

Personnel Benefits from Electronic Records

This year has seen a movement toward more electronic records. In 2000, several mechanisms were put in place that will provide KDLA with a strong employee base that is fundamental to the agency's service delivery to public and academic libraries, local officials and the public. We now have the capability of submitting personnel actions electronically, thus expediting the process and providing quicker turnaround for our management staff in terms of completing personnel actions. KDLA now utilizes only its Web Page for job advertisements that we receive from other employers.

Volunteers in the Archives

Another important partner, the Genealogical Society of Utah, placed volunteers at KDLA for a second consecutive year. These volunteers have arranged and indexed early circuit court records in preparation for microfilming. During this fiscal year, 164 cubic feet of records, or 23,140 circuit court cases were processed and indexed from Bourbon and Mason counties. Such a monumental task could not be undertaken without this partnership.

customer service

KDLA is continually surveying customer's needs, from its customers at the Coffee Tree Road home base, to all of Kentucky's citizens who are reached by KDLA field staff throughout the state. The year's accomplishments below, including the agency's customer-driven website – a gold mine of information – and the myriad continuing education projects, show that "service" is one of the world most often encountered in KDLA's lexicon.

Early Childhood Development

In response to Governor Patton's Early Childhood Development initiative in the 2000 General Assembly, a second children and youth services consultant was hired to work with public librarians. This enables KDLA to offer greater support for programming for infants and toddlers, their parents, and caregivers. It also allows KDLA to deliver improved electronic services to public librarians serving children and youth.

Electronic Reference Service

The *askLib* (Ask a Librarian) Web site, part of the whole KDLA site, is available 24 hours a day. Reference librarians accept reference questions and strive for a response or status report within 24 hours. Questions have come from as far away as Indonesia and as near as other state offices in Frankfort. Contact us at www.kdla.net/libserv/refmail.htm

Genealogical Research on KDLA's Website

KDLA serves an increasing number of visitors through its website, www.kdla.net. Over 1,000 visitors come to the KDLA website each day. Many are coming to find information about doing genealogical research using public records. Forms for general genealogical requests and for specific requests for birth and death records are available to researchers for printing and downloading. KDLA also has many online publications about particular topics in genealogical research, including researching Civil War ancestors, African-American genealogical research, land records, United States Census records for Kentucky, and vital statistics records.

New Acquisitions Lists on Web

The State Library's catalog is available on the KDLA Web site. Online subject bibliographies prepared by reference staff are also available, and highlight new materials in State Library collections. Various formats are represented on these new acquisitions lists, including traditional library books and federal documents, plus audio books, videos, and films. The web address is: www.kdla.net/statelib/newacqmain.htm

Archives Catalog Grows

Staff continues to work on standardizing the archives catalog, which describes over 10,000 records series held at KDLA. The catalog grew from a non-standard listing that started in the late 1970s to

a standard MARC Format catalog using Library of Congress Subject Headings and other standard nomenclature. While all the catalog records have not yet been standardized, the majority of records meets cataloging requirements and provides easy access to Kentucky government records. The catalog is available on the web at: www.kdla.net/cuadra/welcome.htm

Audio Books Are a Hit!

Recorded books on cassette and CD have proven extremely popular with state employees, commuters, and vacationers. A focus has been placed on developing the library's collection of unabridged audio books. As library customers browse for listening materials, they are encouraged to recommend additional titles and their favorite authors or narrators to assist staff in selecting materials customers want to "read."

Summer Reading and the Arts

72,621 Kentucky children registered for KDLA's 1999 summer reading program entitled "The ART of Reading." 92% of public libraries across the state promoted reading through special arts activities and performances. Many formed programming partnerships with community arts organizations and utilized funding from the Kentucky Arts Council.

The theme for summer reading 2000 was "It's About Time!" and featured millennium-inspired activities – futuristic as well as historical. Training sessions for librarians were held in a perfect setting, the new Kentucky History Center. 95.8% of public libraries reported sponsoring summer reading programs in 2000. Their total enrollment of children statewide was 81,468, an increase of 12% over 1999.

KDLA Videos and Films Assist Summer Reading

The audiovisual staff prepared a mediaography of films and videos in the State Library's collection on the Summer Reading Program theme "It's About Time!" The mediaography was distributed statewide to children's librarians to assist them with Summer Reading programming.

Continuing Education

KDLA's continuing education program promotes and expands the continuing education initiatives for public librarians and trustees. Among the many activities provided by KDLA in 1999-2000:

- *The 1999 Public Library Institute*, co-sponsored by KDLA and UK's Library School, provided a two-week course of intensive training for public library staff. The institute covered topics ranging from web page development to the use of ADA adaptive technology.
- KDLA staff presented a one-day workshop on "Public Services and Collection Management at the State Library." Topics ranged from managing periodicals to a delightful presentation called "True Stories of the Internet: Limousines, Dad, Hogs and Wine."
- A support staff symposium, "Survival Tips for the New Millennium," was co-sponsored by the Greater Cincinnati Library Consortium and KDLA.
- KDLA sponsored three teleconference workshops in association with the College of DuPage in Illinois. KDLA's statewide license allowed "Success in the Library Workplace," "Internet Power," and "Information Power" to be broadcast by KET and made available to public libraries and most educational institutions.
- The Kentucky Library Trustees Association and KDLA co-sponsored "Trustee Grants" for public library board members to attend the 2000 session of KLA's Public Library Section Conference.

- Five “Book Repair Workshops” were held throughout the state. The 111 attendees represented public, school, academic, government agency, and prison librarians.
- Thirty regional workshops were offered to over 400 attendees on topics ranging from customer service to collection management. Such workshops enabled attendees to update and maintain their skills while remaining geographically close to their libraries.
- Over 100 attendees enjoyed the 1999 Bookmobile and Outreach Services Conference (“Bookmobiles: The Original Information Highway”), where the keynote address was given by Susan Hill, editor of the *Rural Library Services Newsletter*.
- At four locations statewide, the 1999 Trustee Institutes featured Kansan Ellen Miller, presenting a lively discussion of “Is There a Lawsuit in Your Future?”

Trustee Newsletter

T3 – Trustee Training Tips, a quarterly newsletter, was introduced. Containing helpful and timely information, this board-development tool has had measurable impact on library governance and management.

Subject Specialties Developed

The Field Services Division’s intensive strategic planning process laid the groundwork for the development of subject specialties for regional staff. These specialties were chosen to support enhanced public library development and to address customer needs voiced in focus groups.

Facilities Survey

Kentucky public libraries were surveyed by a registered architect to determine baseline figures for square footage as well as building condition. Results of the survey will be utilized as a planning document for future public library construction.

Annual Statistics

Public libraries and their governing boards demand statistical data as they make decisions for improving library services. KDLA produced and distributed the *Statistical Report of Kentucky Public Libraries, 1998-1999*, which provides a summary of library statistics for the most recent year and comparisons with the three prior years

KDLA Focus Groups

The five branches of KDLA’s Administrative Services division conducted Focus Groups within the agency to promote understanding of our customer’s needs, concerns and issues. The ultimate goal is the improvement of services and service delivery for both internal and external customers.

Kentucky Literary Map

The Kentucky Council of Teachers of English/Language Arts, with the assistance of the Center for the Book at KDLA, has produced a colorful new “literary map” of Kentucky. The map, designed in poster format by Annette Cable of Louisville, was dedicated to Jim Wayne Miller and William Ward, and was distributed to public libraries and school classrooms throughout Kentucky. The map features a quotation floating in the sky above Kentucky, from Wendell Berry’s *A Place on Earth*: “And it came to me all in a feeling how everything fitted together, the place and ourselves and the animals and the tools, and how the sky held us. I saw how sweetly we were enabled by the land and the animals and our few simple tools.” Further copies of the map (\$10 each plus \$3 shipping) are available by contacting Mary Helen Adams, 6255 Huffman Mill Road, Hopkinsville, KY 42240.

financial support/grants

Though the figures below make interesting reading, it is what they were given for that make the real difference in serving Kentucky's need to know: local records, construction and renovation, planning, continuing education, technology support, early childhood development, library-school partnerships, and as always, bookmobiles. This financial support, as well as devoted consultation, is at the heart of KDLA's contribution to the Commonwealth.

KDLA entered into 104 contracts with grant recipients in 2000, and administered 16 KDLA based statewide grants.

□□ 59 Local Records Grants totaling	\$624,748.00
□□ 2 Institutional Subgrants totaling	\$22,800.00
□□ 3 State Construction Subgrants	\$540,000.00
□□ 12 Renovation Grants totaling	\$93,471.00
□□ 1 Library Automation Consortium	\$40,000.00
□□ 1 Field Services Planning Subgrant	\$25,000.00
□□ State Aid	\$3,669,477.00
□□ Bookmobile Grants	\$43,242.89
□□ Library Services and Technology Act (LSTA)	2,329,638.00

Local Records

Provided funds to local governments agencies to improve their record-keeping practices and to preserve the information as a strategic resource.

Institutional Subgrants

Provided funds in partnership with the Department of Corrections to administer and provide library services to prisons.

State Construction

Gallatin County - \$40,000 awarded to add a 1,800-sq. ft. children's room and install a new roof and carpeting.

Lexington Public Library - \$150,000 awarded toward the construction of a new branch library.

Whitley County Public Library - \$350,000 awarded for the renovation and expansion of the current library by 4,596 sq. ft.

Renovation Grants - \$93,471.00 awarded to 12 public libraries to provide renovations necessary to keep their library facilities in quality condition and to keep them attractive and up to date. The competitive renovation grant program was established to aid local libraries in making substantive renovations.

Public Library Facility Study - \$75,000.00 awarded for the production of a survey of Kentucky's public libraries by a registered architect to be used as a planning document for future public library construction.

Field Services Planning

Provided funds for a library consultant and trainer to develop and implement a planning process to assist in public library development.

Automation Consortium

Provided funds for developing and implementing a shared public library automation system for individual libraries in a consortium.

State Aid

Provided funds from the state treasury to public libraries for promoting, aiding, and equalizing public library service in Kentucky.

Bookmobile Grants

Provided funding for the purchase and repair of bookmobiles.

LSTA – Federal Funding

□ 16 KDLA based statewide grants

Provided federal funding for projects that allow KDLA to render services to libraries, local government and citizens throughout the Commonwealth. Examples of those services include regional library consultants, AV Services, Large Type Books, Reference and Collection Development, and Children's Services.

□ 37 LSTA Subgrants, including:

□ Library Consortia Support

Provided funding for the continued advocacy and support of resource sharing among all types of libraries to make maximum use of information resources.

□ Library Consortia Computer Training Labs

Provided computer training events for library staff at three labs located throughout the state.

□ KY Library Information Center

Provided funding to two libraries to supplement the information needs of public libraries.

- Continuing Education
Provided funds to promote and coordinate continuing education for public library staff and trustees.
- Technology Support For Public Libraries
Provided professional technology training for library employees and administrators.
- Library / School Partnership Subgrant
LaRue County - \$10,000 - To provide enhanced learning opportunities and stimulate the imagination to reach middle school educationally at-risk students by adapting folk tales and children's books into plays.
- Early Childhood Development Subgrant -
Kenton County - \$10,000 - To provide services to 300 at-risk children, ages 0-3 and their parents by participating with a consortium of local agencies to offer special services to children. Specific library programs include reading programs for children and training for mothers.
- Collection Management
Provided funding to public libraries for the purpose of selecting, purchasing and processing of print or non-print materials.
- Talking Books
Provided funds for two regional libraries to provide print materials in alternative formats to individual whose physical disability prevents them from reading print material.
- Children Services Cooperative
Green River Library Cooperative - \$20,000 - To provide training for library staff who work with children with learning disabilities and/or ADD and to create a resource directory of physicians, testing centers support groups, etc. The program will also provide programs for the parents of learning disabled children.
- KY Union List of Serials
Provided the Kentucky Union List of Serials on-line for the KLN OCLC Group Database.

serving Kentucky's need to know, 1999-2000

The Kentucky Board for the Certification of Public Librarians certified 237 public library staff and directors.

177,284 Kentuckians viewed 13,214 films and videos from the State Library's collection.

Public Records Division staff made 3,271 records management assistance contacts with state and local government agencies.

An online audiovisual booking system was implemented for public library staff. A total of 3,270 searches were performed and 450 items were booked on the new system.

KLN Database is over 4 million titles and 8.5 million holdings in 171 Kentucky libraries.

The 2000 "Training Needs Survey" found that 4,788 Kentucky library staff wish to attend some of the 28 different training sessions that are proposed.

Three libraries received subgrants for the support of training lab infrastructure and to make local arrangement for technology based training for library staff. Over 4,300 individuals attended training opportunities.

8,322 rolls of microfilm were duplicated.

6,765 requests were processed by the State Library Interlibrary Loan Unit (requests both to lend materials from the State Library collections and to borrow materials not owned by the State Library).

4,346,300 information searches were performed on KYVL electronic databases.

Four teleconferences, with state-wide viewing capabilities, were sponsored by KDLA.

7,869,939 documents were micro-filmed.

KLN libraries processed more than 182,000 interlibrary loans.

Sixteen archival workshops, presentations, or tours were attended by 161 people.

152,469 individual preservation actions were performed on documents treated by the Documents Preservation Lab.

State Library Collections included 115,000 books and audios; 10,400 films and videos; 54,000 federal documents; 1,100 journal and newspaper subscriptions; and 11,500 additional items in the Kentucky clipping files.

25,691 cubic feet of records were destroyed at the end of their retention period, resulting in cost avoidance savings of \$4,624,380.

The Kentucky Talking Book Library and sub-regional libraries circulated 223,530 items to 5,639 users.

Thirteen scholarships were given for librarians to attend the McConnell Literature Conference at the University of Kentucky.

Book sales at the 1999 Kentucky Book Fair totaled \$124,891. Book grants of \$3,500 each were awarded to Hickman County Memorial Library, John L. Street Public Library, Menifee County Public Library, and Rebecca Caudill Public Library for a total of \$14,000.

KDLA staff attended 166 work-related classes, seminars, and conferences.

11,700 information requests were answered in the State Library Reference Room.

6,663 researchers were served in the Archives Research Room.

702 state publications were processed and cataloged, for a total of 13,485 items in the state publications database.

A total of \$93,471 was awarded in public library building renovation grants.

17,602 research requests were answered in the Archival Services Branch.

11,115 original records were used by researchers and staff in the Archives Research Room.

Competitive construction grants totaling \$540,000 were awarded to the Whitley County, Gallatin County and Lexington Public Libraries.

29,426 rolls of microfilm were used by researchers in the Archives Research Room.

Fifty-nine local records grants were awarded totaling \$624,748.

14,980 large print books in 214 deposit collections were circulated to 129 public libraries in 100 counties.

70,758 photocopies of government records were made for patron use.

The State Archives Center was near capacity with holdings of 88,272 cubic feet of government records.

A grant was awarded to the University of Louisville for the Kentucky Union List of Serials. The database increased to 153,000 holdings in Kentucky libraries.

The State Records Center held 126,283 cubic feet, a 7% increase from last year.

The State Records Center answered 19,275 requests for record use.

A \$10,000 competitive grant was awarded to the Larue County Public Library to establish a Library/School Partnership – “Wings” – to offer programming to improve the reading ability of middle school students in the at-risk population.

A \$10,000 Early Childhood Development grant was awarded to the Kenton County Public Library to provide early literacy enrichment programs for at-risk children from birth to three years of age.

702 library staff, directors, trustees, students, officials and friends of libraries attended statewide continuing education workshops.

A competitive grant of \$20,000 was awarded to the Green River Regional Children's Cooperative enable 8 public libraries to make services available and accessible to children with learning disabilities and/or attention deficit disorders.

Volunteers worked 3,088 hours to process archival records.

Six bimonthly issues (1,400 copies) of *SELECTIONNOTES* were published and distributed to public libraries for the purpose of assisting staff with materials' selection and management.

Nine bookmobiles or other out-reach vehicles, at the cost of \$230,190, were awarded to Bath, Fleming, Greenup, Metcalfe, Monroe, Trigg, Nicholas, & Jackson county public libraries, and to the Louisville Free Public Library.

Grants totaling \$936,634 were awarded to countywide public library systems for enhancing their print and non-print collections to meet local needs.

Field Services/technology provided 28 regional and local workshops and library visits to help public libraries keep abreast of technology changes, make plans for the future, and meet patron needs today.

Seven issues of *Technology Update* were distributed to all KY public libraries.

Over 90 Kentucky libraries applied and received telecommunications discounts from the E-rate, totaling in excess of \$1,000,000 in the third year of this program. Discounts ranged from a low of 30%, to 90% in the most economically disadvantaged areas of the Commonwealth.

The regional library consultants supplemented KDLA's statewide continuing education program by holding 98 regional workshops, which were attended by 858 public library staff and trustees.

KDLA, as KLN Cataloging Agent, added 236,732 records from non-OCLC cataloging contributors to the OCLC database for resource sharing purposes.

Regional library consultants attended 688 site visits, conducted orientation sessions for 44 new trustees, facilitated 36 meetings of cooperatives and attended 98 public library construction meetings.

Approximately 171 public librarians worked on the 2000 Kentucky summer reading program, **“It's About Time.”** Enrollment statewide was 81,468 an increase of 12% over 1999.

Budget Summary

For the Fiscal Year Ended June 30, 2000

Source of Funds

Amount

General funds

\$13,225,500.

Federal funds

2,615,000.

Agency funds

1,599,000.

Total

\$17,439,500.